

## NEW CONSTRUCTION

### EXTERIOR

**Foundation:** (check all that apply)

☐ Slab    ☐ Crawlspace    ☐ Full basement    ☐ Other

☐ Poured Concrete    ☐ Concrete Block    ☐ Other \_\_\_\_\_

**Siding:** (check all that apply) ☐ Vinyl

☐ Wood    ☐ Solid Brick    ☐ Brick Veneer    ☐ Hardi Plank

☐ Other: \_\_\_\_\_

**Roofing:** \_\_\_\_\_

**Decks / Patios:** (only those intended to be completed at time of construction)

☐ Ground level:    Floor finish \_\_\_\_\_    Railing Type \_\_\_\_\_

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☐ Upper level:    Floor finish \_\_\_\_\_    Railing Type \_\_\_\_\_

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**Walks:** (only those intended to be completed at time of renovation)

Dimensions: \_\_\_\_\_ Surface: ☐ Concrete    ☐ Other: \_\_\_\_\_

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**Driveways:** (only those intended to be completed at time of renovation)

Dimensions: \_\_\_\_\_ Surface: ☐ Concrete    ☐ Exposed Aggregate    ☐ Stamped

☐ Asphalt    ☐ Brick Pavers    ☐ Other: \_\_\_\_\_

**Landscaping:** (only that intended to be completed at time of construction)

\_\_\_\_\_

**Other Site Improvements:** (only those intended to be completed at time of construction)

\_\_\_\_\_

**Utilities:**    ☐ Hydro to lot line (if not, what is the power source for the home?) \_\_\_\_\_

☐ Municipal Water (if not, what is the water source for the home?) \_\_\_\_\_

☐ Municipal Sewer (if not, what is the sewage system for the home?) \_\_\_\_\_

**Duncan Office**

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## INTERIOR

**Heating type:** ☐Baseboard ☐Forced-air ☐Heat Pump ☐In-floor electric ☐in-floor Hydronic  
☐Other: \_\_\_\_\_

**Fuel Type:** ☐Electric ☐Oil ☐Propane ☐Natural Gas ☐Other: \_\_\_\_\_

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**Hot water Heater Capacity:**

**Fuel Type:** ☐Electric ☐Oil ☐Propane ☐Natural Gas ☐Other: \_\_\_\_\_

**Electric Service:** \_\_\_\_\_ Amps

**Insulation Type:** \_\_\_\_\_

**Window Type:** Sash: ☐Vinyl ☐Aluminum ☐Wood ☐Other: \_\_\_\_\_  
Glazing: ☐Single ☐Double ☐Other: \_\_\_\_\_

**Fireplace(s):** Type \_\_\_\_\_ Location: \_\_\_\_\_

Type \_\_\_\_\_ Location: \_\_\_\_\_

**Woodstove(s):** Type \_\_\_\_\_ Location: \_\_\_\_\_

Type \_\_\_\_\_ Location: \_\_\_\_\_

**Wall Finishes:** (Specify type and location)

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**Floor Finishes:** (Specify type and location)

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**Ceiling Finishes**

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**Built-in Appliances:** ☐dishwasher ☐vacuum ☐oven ☐range ☐microwave

☐garb. disposal ☐trash compactor ☐utility sink ☐intercom ☐Internet/wireless network

☐security system ☐sound system ☐garage door opener(s) (number) \_\_\_\_\_

Other: \_\_\_\_\_

**Bathroom fixtures**

Fixtures: \_\_\_\_\_ Location: \_\_\_\_\_  
Fixtures: \_\_\_\_\_ Location: \_\_\_\_\_  
Fixtures: \_\_\_\_\_ Location: \_\_\_\_\_  
Fixtures: \_\_\_\_\_ Location: \_\_\_\_\_  
Other: \_\_\_\_\_

**Basement**

Detail degree of finish if any. Include descriptions similar to above if any rooms are to be completed:

**Describe the scope of the renovation****SITE**

Street Address: \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
Date of Purchase: \_\_\_\_\_ Purchase Price: \_\_\_\_\_

**TOTAL CONSTRUCTION COSTS****Please attach copies of the following:**

- ☐ Contractor and subcontractor quotes  
☐ Any additional materials quotes  
☐ Floor plans

Contractor: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**APPLICANT INFORMATION**

Applicant name(s): \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
**Signature(s)** \_\_\_\_\_  
**Signature(s)** \_\_\_\_\_

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